

LLANWARNE & DISTRICT GROUP PARISH COUNCIL

**Councillors are summoned to attend a Parish Council Meeting on
Thursday 20th March 2025 in Llanwarne Village Hall at 19.30hrs**

A G E N D A

- 1. To receive apologies for absence.**
- 2. To receive declarations of interest & written dispensation requests.**
- 3. To consider minutes of the meeting held on 16th January 2025**
- 4. To consider the Resolutions agreed at the last and previous meetings.**
- 5. Open Discussion (limited to 10 minutes)**
 - 5.1 To receive a brief report from Ward Councillor Toni Fagan.
 - 5.2 To receive views of local residents on parish matters.
- 6. Lengthsman**
 - 6.1 To receive a brief report from the Lengthsman.
 - 6.2 To review the Lengthsman log and agree any actions arising.
- 7. Footpaths:**
 - 7.1 To receive any update since the previous meeting including a report on issues to be raised with Herefordshire Council.
- 8. Finance**
 - 8.1 To note the current bank balance.
 - 8.2 To approve the following payments
 - 8.2.1 Clerk's salary and PAYE (February and March 2025) in accordance with his employment contract.
 - 8.2.2 Clerk's travel expenses - £9.90
 - 8.2.3 Lengthsman (February 2025) - £270.00
 - 8.2.4 Lengthsman (March 2025) - £560.00
 - 8.2.5 Autela Payroll Services (Invoice 152150 – £102.33 (inclusive of VAT)
 - 8.2.6 HALC Affiliation/Subscription Fee (Invoice H5054) - £726.10 (inclusive of VAT)
 - 8.2.7 Eyelid (Website) (Invoice INV3826) - £100.00
 - 8.3 Financial Monitoring and Bank Reconciliation 2024/25
 - 8.4 To note the receipt of £1824 from Herefordshire Council for the recovery of Lengthsman costs.
- 9. Highways – To note the Automatic Traffic Counter (ATC) data collected following a recent survey in the parish.**
- 10. Planning:**
 - 10.1 To comment on applications for determination by Herefordshire Council. None received.
- 11. Newsletter – To consider the draft newsletter due for publication in the spring of 2025.**

12. Environment

- 12.1 To receive brief feedback on the presentation delivered by the Wye/Usk Foundation on the 12th February 2025.
- 12.2 To consider action to fell the self-seeded trees situated at the war memorial given their impact on the flow of water in the adjacent brook.

13. Village Hall – To receive an update on any developments since the last meeting.

14. Parish Council Wishlist – To consider the proposed Parish Council wish list and agree any further action as necessary.

15. Local Council Awards – To receive an update on the application for a Local Council Award (Foundation Level).

16. Simply Stunning Signs – To receive an update on the practicalities and cost of deploying the signs in the parish.

17. Grass Verges – To nominate verges for a single cut during the growing season.

18. Clerk Correspondence: Any correspondence received by the clerk.

19. Items for next meeting (no discussion):

20. Note date of the next meeting: Thursday 15th May 2025.

Jason Pacey – Chairman – March 2025

Dates of Forthcoming Meetings

15th May 2025 (Parish Meeting and Annual Parish Council meeting)

17th July 2025

18th September 2025

20th November 2025