

LLANWARNE & DISTRICT GROUP PARISH COUNCIL

**Councillors are summoned to attend a Parish Council Meeting on
Thursday 16th July in Llanwarne Village Hall at 19.30hrs**

A G E N D A

- 1. To receive apologies for absence.**
- 2. To receive declarations of interest & written dispensation requests.**
- 3. To consider minutes of the Annual Parish Council meeting held on 21st May 2026**
- 4. To consider minutes of the Extraordinary Parish Council meeting held on 25th June 2026**
- 5. To co-opt a new Councillor to the Parish Council.**
- 6. To consider the Resolutions agreed at the last and previous meetings.**
- 7. Open Discussion (limited to 10 minutes)**
 - 7.1 To receive a brief report from Ward Councillor Toni Fagan.
 - 7.2 To receive views of local residents on parish matters.
- 8. Lengthsman**
 - 8.1 To receive update on recent works carried out by the Lengthsman
 - 8.2 To review outstanding works instructed.
- 9. Herefordshire Council Grant Funding 2026/27**
 - 9.1 To note award of drainage grant funding for the total of £8000 to carry out works at Lower Grove, Llanwarne.
- 10. Footpaths:**
 - 10.1 To receive any update since the previous meeting including a report on any issues to be raised with Herefordshire Council.
 - 10.2 To review Public Rights of Way application to be submitted to Herefordshire Council for consideration.
- 11. Finance**
 - 11.1 To note the current bank balance and sign the bank reconciliation as of 30th June 2026
 - 11.2 To consider upgrading the Clerk's authority to hold Administrator authority on Unity Trust bank.
 - 11.3 To approve the following payments:
 - 11.3.1 Clerk's salary and PAYE (July 2026) in accordance with her employment contract.
 - 11.3.2 Clerk's travel expenses - £9.57 (July 2026)
 - 11.3.3 Eyelid Productions (Inv 4335) Annual Website Support - £100.00
 - 11.3.4 Marches Grounds Maintenance (Inv0062) June Parish Maintenance - £255.00*
 - 11.3.5 Autela Payroll Services (Inv17279) April 26 – June 26 - £57.37 inc VAT.

* Payment reimbursed by Herefordshire Council via grant funding

12. Planning: - To comment on applications for determination by Herefordshire Council.

12.1 Planning Consultation - 260810 - Gamberhead Farm, A466 From A49 To Broadway, Wormelow, Herefordshire, HR2 8EL

12.2 Planning Consultation - 261979 - Pentwyn, St Weonards, Hereford, Herefordshire HR2 8PA

13. Environment – To receive an update on any developments since the last meeting.

14. Policy Adoption – To review and consider adoption of following policy:

14.1 Annual Leave Policy.

15. Village Hall – To receive an update on any developments since the last meeting.

16. Review of 25/26 Parish Council Plan

16.1 To review 25/26 Parish Plan and agree recommendations for 26/27 Parish Plan

17. Clerk Correspondence: Any correspondence received by the clerk.

18. Items for next meeting (no discussion):

19. Note date of the next meeting: 20th September 2026

The Chairman to move a motion to exclude members of the public from the following confidential item

20. Clerk's Probation Period – To consider and confirm successful completion of the Clerk's probation period

Molly Walters – Clerk – July 2026

Dates of Forthcoming Meetings:

20th September 2026

19th November 2026